

## **NFP Incentive Fund**

### **Frequently Asked Questions (FAQs)**

#### **September 2017**

Questions	Answers
<b>What is the Incentive Fund?</b>	<p>The Incentive Fund is a NEW funding opportunity offered through the Nurse-Family Partnership National Service Office (NFP-NSO) to serve more families.</p> <p>Through the Incentive Fund, NFP is offering start-up dollars to existing or new organizations wanting to expand or launch the NFP program.</p>
<b>When is the Letter of Intent (LOI) to apply due?</b>	<p>October 2, 2017 by 5pm EDT</p> <p>Please Note: The original Incentive Fund Announcement listed September 15<sup>th</sup> as the due date for the LOI, but the date was extended to Oct. 2<sup>nd</sup> to give applicants more time.</p>
<b>What information should be included in the LOI?</b>	<p>Please refer to Page 4 of the Request for Proposals (RFP) located on the Incentive Fund website:  <a href="https://www.nursefamilypartnership.org/public-policy/incentive-fund/">https://www.nursefamilypartnership.org/public-policy/incentive-fund/</a></p>
<b>Will we be contacted after our LOI is submitted?</b>	<p>NFP will contact all organizations who submit an LOI within one week to schedule a conversation about their proposal.</p>
<b>Are Addendums required to be submitted together with the Letter of Intent (LOI) or with the full RFP on December 1st?</b>	<p>The relevant Addendum for your organization (Existing or New Agency) should only be submitted with the RFP application due by Dec 1st, not with the LOI.</p>
<b>What is the maximum an organization can apply for on this grant?</b>	<p>The total pool of available funding is up to \$16 million.</p> <p>NFP intends to make a minimum of three awards.</p>
<b>Can small sites or expansion teams collaborate to meet the 4 NHV* minimum for expansion?</b>	<p>Yes, with a clearly explained approach in the proposal.</p>
*Nurse Home Visitor	

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<p><b>Can the match for this grant be an in-kind/other source match?</b></p>	<p>NFP can be flexible on the type of match, as long as it is viable, sustainable, and used for service delivery. The match needs to cover 2/3 of the total service delivery budget, allowing an organization to serve more families.</p> <p>Proof of private or public match funds will be required, including letter(s) from the heads of public or private funders. Opportunities with the strongest match will be prioritized.</p>
<p><b>Can we use MIECHV* for all or part of our match?</b></p> <p><b>What if MIECHV isn't reauthorized?</b></p> <p><small>*Maternal, Infant and Early Childhood Home Visiting</small></p>	<p>Yes, if it is new funding.</p> <p>We will monitor all plans to use MIECHV as a match. In the event MIECHV is not reauthorized, we will work with you on next steps.</p>
<p><b>What does it mean that Incentive Fund dollars must be used for costs associated with service delivery?</b></p>	<p>Any costs associated with <u>servicing more families through NFP</u> will be considered (i.e. new nurse salaries, associated expenses like computers, education, office space, etc.).</p> <p>Other costs are allowable, but projected enrollment will be a competitive factor when reviewing applications.</p>
<p><b>What is the funding disbursement schedule?</b></p>	<p>NFP can be flexible re: payment schedules based on organizational need. Generally, disbursements will be based on the achievement of relevant, mutually agreed upon key milestones* for the proposed project and in six-month intervals.</p> <p><small>*Examples of common milestones include: planned number of nurses hired and completed Unit 2 education, first client enrolled, target caseload achieved, model fidelity maintained, other funding sources secured, etc.</small></p>
<p><b>What is the funding period?</b></p>	<p>Grantees will be selected on a rolling basis as proposals are received, beginning in October and through the Dec 1<sup>st</sup> application deadline. Organizations receiving awards will be notified within 45 days of proposal submission.</p> <p>Due to enrollment targets for the Incentive Fund, organizations receiving awards should target enrolling families by May 2018.</p>

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<b>We are new to NFP and do not know what your implementation costs look like. Can you provide some details around this?</b>	A sample budget can be provided upon request by sending an email to: <a href="mailto:IncentiveFund@nursefamilypartnership.org">IncentiveFund@nursefamilypartnership.org</a>
<b>Is there any evaluation piece or additional data collection required with this Incentive Fund opportunity for expansion?</b>	Reporting requirements for grantees are still being finalized.  There will be no new data reporting required, just the standard NFP data requirements.  Financial and narrative reports will be required. These will focus on successes and challenges as related to NFP service delivery, enrollment progress, as well as efforts for sustainable funding.
<b>Can Incentive Fund dollars be used to support NHVs that serve multiparous* women (Multips)?</b>  *Giving birth two or more times	Yes, but only if an agency is already participating in an NFP pilot for Multips, or they are receiving MIECHV funding for Multips and use that as a match for the Incentive Fund.
<b>What does it mean that award announcements will start November 1, 2017 – I thought the RFP deadline was December 1, 2017?</b>	NFP will begin accepting full proposals after the LOI deadline of October 2 <sup>nd</sup> , and will start reviewing proposals as they are received.  If a proposal meets all requirements and is accepted by the Incentive Fund Review Team, NFP will make awards on a rolling basis.  Note: All proposals must be received by December 1, 2017.
<b>How can I register for Incentive Fund Webinars?</b>	All scheduled webinars are complete.  If you were not able to attend any of the three scheduled webinars, a recording is available on the Incentive Fund website: <a href="https://www.nursefamilypartnership.org/public-policy/incentive-fund/">https://www.nursefamilypartnership.org/public-policy/incentive-fund/</a>
<b>Will NFP offer similar funding opportunities in the future?</b>	This is to be determined.

For additional questions on the Incentive Fund, please email: [IncentiveFund@nursefamilypartnership.org](mailto:IncentiveFund@nursefamilypartnership.org)